

PROJECT REVIEW PROCEDURES

The following represents an alphabetized list of potential projects on State parkland that may or may not require project review. Be advised, this is not an “all-inclusive” list of potential projects on State parkland. For anything not on the list, please contact someone from the Maryland Park Service (MPS) planning and review staff to determine whether review is required or not.

PROJECT REVIEW CHECKLIST		
Activity Type	Review Needed	
Access (Non-DNR) – Temporary	Yes	
Access (Non-DNR) – Permanent	Yes	
Access (Foot Trail) From Adjacent Property	Yes	
Agricultural Leases – New (Not Cultivated For 5 Years)	Yes	
Agricultural Leases – Renewal		No
Archaeological Survey	Yes	
Archaeological Excavation	Yes	
Asbestos Removal	Yes	
Baptisms		No
Beach Maintenance/Clean-Up		No
Beach Replenishment	Yes	
Biological Monitoring Project	Yes	
Boundary Marking		No
Boundary Recovery/Enforcement	Yes	
Boardwalk Construction (Including Additions, Rerouting, Etc.)	Yes	
Boardwalk Repair		No
Boat Ramp Construction	Yes	
Bollard Installation	Yes	
Bridge Construction – DNR or Other	Yes	
Bridge Improvements/Widening – DNR or Other	Yes	
Bridge Removal	Yes	

Activity Type	Review Needed	
Building Construction	Yes	
Building Maintenance – Internal (Plumbing, Electrical, Etc.)		No
Building Maintenance – Not Historic (< 50 Years Old)		No
Building Maintenance – Historic	Yes	
Cabin Construction	Yes	
Cabin Maintenance/Remodeling – Historic	Yes	
Cabin Maintenance/Remodeling – Minor, Not Historic		No
Canoe/Kayak Put-In Construction	Yes	
Camping Area Construction/Expansion Per Approved Plan		No
Camping Area Construction/Expansion Without Approved Plan	Yes	
Camping Area Maintenance/Clean-Up		No
Capital Improvement Program (CIP) Projects	Yes	
Cemetery Maintenance	Yes	
Cemetery Maintenance with Pre-Approved Plan (MPS / MHT)		No
Clean-Up Activities		No
Collections (Fossils, Rocks, Insects, Shells, Driftwood, Arrowheads)	Yes	
Communication Tower Construction – DNR or Other	Yes	
Communication Tower – Lease of Space on Existing Tower	Yes	
Communication Tower – Lease of Space on Ground	Yes	
Communications Infrastructure (Fiber-Optic Line, Etc.)	Yes	
Conference Center Construction	Yes	
Controlled Burning – Per Approved Plan		No
Controlled Burning – Without Approved Plan	Yes	
Construction Staging Area – Non-DNR	Yes	
Critical Maintenance Projects (Interior Work)		No
Critical Maintenance Projects (In-Kind Replacement)		No
Critical Maintenance Projects (Change in Exterior Features)	Yes	
Culvert Construction – New	Yes	

Activity Type	Review Needed	
Culvert Replacement By DNR – In-Kind (Same Location, Size, Etc.)		No
Culvert Replacement – Non-DNR	Yes	
Culvert Replacement (New Location, Larger, Etc.)	Yes	
Curatorship – New Proposals	Yes	
Curatorship – New Uses or Additions/Modifications	Yes	
Dam Construction	Yes	
Dam Inspection		No
Dam Maintenance/Repair	Yes	
Dredge Material Placement/Containment Facility	Yes	
Easement Agreements	Yes	
Electric Lines - New (Buried or Overhead)	Yes	
Electric Lines – Repair/Maintain Infrastructure	Yes	
Electric Lines – Manage Vegetation	Yes	
Electrical Wiring (Internal) – Install/Maintain		No
Endangered Species Management on DNR Land	Yes	
Entrepreneurial Proposals	Yes	
Equipment Storage/Staging	Yes	
Erosion and Sediment Control Installation – Non-DNR	Yes	
Erosion and Sediment Control Installation – DNR (< 5,000 SF)		No
Erosion and Sediment Control Installation – DNR (> 5,000 SF)	Yes	
Erosion and Sediment Control – Maintain/Repair		No
Fence Construction in Developed Area – DNR		No
Fence Construction in Natural Area – DNR	Yes	
Fence Construction in Modern Developed Area	Yes	
Fence Construction – Historic Area	Yes	
Fence Construction – Non-DNR (Lease/Use Areas Etc.)	Yes	
Fiber-Optic Cable Installation	Yes	
Filming / Photography (Company / Corporate)	Yes	

Activity Type	Review Needed	
Filming / Photography (Private Less than 5 People)		No
Fish Stocking – New Location	Yes	
Fish Stocking – Annual in Accordance with Approved Plan		No
Fish Passage Installation	Yes	
Fishing Pier Construction/Expansion	Yes	
Fishing Rodeo/Contests		No
Fire Fighting		No
Fire Pre-Suppression/Hazard Reduction Per Approved Plan		No
Fire Pre-Suppression/Hazard Reduction Without Approved Plan	Yes	
Firewood Collection/Sale	Yes	
Firing Range Construction	Yes	
Footbridge Construction – DNR	Yes	
Footbridge Repair (In-Kind, No Waterway/Wetland Impacts)		No
Forest Management Plans	Yes	
Forest Management Per Approved Plan		No
Forest Management Without Approved Plan	Yes	
Forest Mitigation (Reforestation/Afforestation) – DNR/Other	Yes	
Gas (See Natural Gas)	Yes	
Gate Installation – DNR		No
Gate Installation – Non-DNR	Yes	
Geotechnical Exploration (Soil Borings)	Yes	
Gift Acceptance		No
Hedgerow Planting/Maintenance		No
Hydrant Installation (Dry or Wet) – DNR or Other	Yes	
Hydrant Flushing		No
Insect Collection	Yes	
Insect Control Measures	Yes	
Hazard Tree Removal – Large Scale (> five trees)	Yes	

Activity Type	Review Needed	
Hazard Tree Removal – Small Scale (< five trees)		No
Hazard Tree Trimming By DNR		No
Hazard Tree Trimming By Others (Authorized By Agreement)		No
Hazard Tree Trimming By Others (Not Previously Authorized)	Yes	
Hunting Per DNR Regulations and Approved Plan		No
Hunting Activities - Other	Yes	
Hunting – Opening New Areas	Yes	
Lease – Agricultural (Five Years or More)		No
Lease – Non-agricultural (Check with Regional Manager)		No
Land Survey – Non-DNR	Yes	
Landfill Operation	Yes	
Landfill Expansion/Modification	Yes	
Landscaping around Buildings/Facilities		No
Managed Hunting Per Approved Plan		No
Managed Hunting Without Approved Plan	Yes	
Marsh Burning Per Approved Plan		No
Marsh Burning Without Approved Plan	Yes	
Mine, Deep Excavate or Expand	Yes	
Mine, Sand and Gravel or Other Minerals	Yes	
Mine, Strip Excavate or Expand	Yes	
Mine Reclamation	Yes	
Mineral Lease	Yes	
Movie Filming/Set Construction	Yes	
Mosquito Control	Yes	
Mowing around Buildings/Facilities/Developed Areas		No
Music Events/Festivals (Facilities Adequate)		No
Music Events/Festivals (Facilities Not Adequate)	Yes	
Natural Gas Exploration	Yes	

Activity Type	Review Needed	
Natural Gas Extraction	Yes	
Natural Gas Storage	Yes	
Natural Gas Transmission Lines – Installation	Yes	
Natural Gas Transmission Lines – Modification	Yes	
Natural Gas Transmission Lines – Maintenance and Repair	Yes	
Nutrient Management Per Approved Plan		No
Nutrient Management Without Approved Plan	Yes	
Observation Platform Construction	Yes	
Oil Exploration	Yes	
Oil Extraction	Yes	
Painting		No
Parking Lot Construction/Expansion	Yes	
Parking Lot Maintenance		No
Phragmites Control Per Approved Plan		No
Phragmites Control Without Approved Plan	Yes	
Picnic Area (Existing) Maintenance/Repair		No
Picnic Area Construction/Expansion	Yes	
Pier Construction	Yes	
Pier Maintenance/Repair (New Stringers/Redecking)		No
Playground Construction	Yes	
Plumbing (Interior)		No
Pole Barn Construction	Yes	
Property Acquisition	Yes	
Property Sale (Disposal)	Yes	
Property Trade/Exchange	Yes	
Razing Structure	Yes	
Research (Biological, Limnological, Geological, Etc.)	Yes	
Restroom Cleaning/Maintenance		No

Activity Type	Review Needed	
Restroom Construction	Yes	
Right-of-Entry (Temporary) to Non-DNR Property	Yes	
Right-of-Way (Permanent) to Non-DNR Property	Yes	
Road Construction – DNR or Other	Yes	
Road Improvements (Beyond Existing Footprint) – DNR or Other	Yes	
Road Maintenance/Repair/Resurfacing (Existing Footprint) – DNR		No
Road Maintenance – Non-DNR	Yes	
Roadside Maintenance (Mowing/Ditch Cleaning)		No
Rock Climbing		No
Roof Replacement/Repair		No
Scientific Study	Yes	
Seismic Testing	Yes	
Septic System Construction/Replacement – DNR or Other	Yes	
Septic System Maintenance – DNR		No
Septic System Maintenance – Non-DNR	Yes	
Sewer Line Installation – DNR or Other	Yes	
Sewer Line Maintenance – DNR		No
Sewer Line Maintenance – Non-DNR	Yes	
Shed Construction within Developed Area on Existing Impervious		No
Shed Construction – Outside of Developed Area	Yes	
Sign/Bulletin Board Installation – Undeveloped Area	Yes	
Sign/Bulletin Board Installation – Modern Developed Area		No
Sign/Bulletin Board Installation – Historic Area	Yes	
Sign Installation – Non-DNR	Yes	
Sludge Application	Yes	
Special Events/New Impact (Existing Facilities Not Adequate)	Yes	
Special Events/No Impact (Existing Facilities Adequate)		No
Stream Bank Stabilization – DNR or Other	Yes	

Activity Type	Review Needed	
Stream Gauges	Yes	
Storm Damage, Repair/Debris Removal		No
Stormwater Management Systems (DNR or Other)	Yes	
Stormwater Discharges onto DNR Land	Yes	
Stream Crossings – Permanent (Bridge, Culvert, Ford, Etc.)	Yes	
Stream Crossings – Temporary Per Approved Plan		No
Stream Crossings – Temporary Without Approved Plan	Yes	
Telephone Lines – New	Yes	
Telephone Lines – Maintain/Repair		No
Timber Salvage/Harvest/Sale Per Approved Plan		No
Timber Salvage/Harvest/Sale Without Approved Plan	Yes	
Training – Non-DNR	Yes	
Trail Construction (Per Approved Plan)		No
Trail Construction – New	Yes	
Trail Maintenance/Repair – No Reroutes, Expansion, New Impervious		No
Trail Relocation – Minor (Less than 100 Linear Feet)		No
Trail Relocation – Major (More than 100 Linear Feet)	Yes	
Trapping – Per DNR Regulations in Approved Area	Yes	
Tree Planting - Mitigation	Yes	
Tree Planting – Riparian Buffer	Yes	
Tree Planting – Other (Conservation, Scout Projects, Etc.)	Yes	
Tree Planting – Memorials	Yes	
Underground Storage/Fuel Tanks – Installation	Yes	
Underground Storage/Fuel Tanks – Removal	Yes	
Utility (Electric, Sewer, Water) Right-of-Way for DNR Facility	Yes	
Utility Right-of-Way for Non-DNR Facility	Yes	
Vehicle Maintenance		No
Waterline Installation – DNR or Other	Yes	

Activity Type	Review Needed	
Waterline Maintenance/Flushing – DNR		No
Waterline Maintenance/Flushing – Non-DNR	Yes	
Water Quality Testing – DNR		No
Water Quality Testing – Non-DNR	Yes	
Waterfowl Impoundment Construction	Yes	
Weed Control, Mandated (Johnson Grass/Canada Thistle)		No
Weed Control, Not Mandated	Yes	
Well Installation/Digging	Yes	
Well Abandonment		No
Wetlands Construction/Enhancement	Yes	
Wetland/Waterway/Floodplain Impacts	Yes	
Wildlands – Any Action	Yes	
Wildlife Management Plans	Yes	
Wildlife Management Per Approved Plan		No
Wildlife Management Without Approved Plan	Yes	
Window Repair/Replacement (Not Historic)		No
Winter Lights Festival	Yes	
Winterize DNR Facilities		No
MARYLAND PARK SERVICE (MPS) PLANNING AND REVIEW STAFF		
Planning and Review Contacts	Email	Phone
Mary Owens, Director of Planning and Conservation Programs	mary.owens@maryland.gov	410-260-8161 (Office) 410-507-4946 (Cell)
LeeAnne Chandler, Chief of Planning	leeanne.chandler@maryland.gov	410-260-8177 (Office) 410-279-0497 (Cell)
Wayne Suydam, Operations Chief	wayne.suydam@maryland.gov	410-260-8175 (Office) 410-409-8974 (Cell)
Dan Hudson, Trail Manager	dan.hudson@maryland.gov	410-260-8149 (Office) 443-569-1477 (Cell)
Shane Johnston, Project Review Manager	shane.johnston@maryland.gov	410-260-8387 (Office) 443-510-3939 (Cell) 443-262-9012 (Home)
Robert Bailey, Project Review and Planning – Historical and Cultural Resources	robert.bailey@maryland.gov	410-271-4095 (Cell)
Madeline Williams, Project Review and Planning – Restoration / Invasive Species	madeline.williams@maryland.gov	667-458-9065 (Cell)