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MEMORANDUM

TO: Board of Trustees, Area Representatives and Trustees Emeritus

FROM: William H. Leahy, Director

DATE: March 22, 2017

RE: Board of Trustees Meeting on Monday, April 3, 2017.
The Board will gather at 6:00 pm for a catered dinner in the MET offices.
No food or beverages are allowed in the MHT conference room.
The business meeting begins at 6:30 pm – 8:30 pm.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE
CROWNSVILLE, MARYLAND
THIRD FLOOR CONFERENCE ROOM (MHT)**

Prior to the Board meeting on April 3, 2017 the following committees will meet in the MET Conference Room (3.325), located on the third floor:

**Finance Committee: 4:00 pm
Agricultural Committee: 4:00 pm
Executive Committee: 5:00 pm**

AGENDA

Consent Agenda

1. Harford Land Trust, Inc. (Otter Creek Property), 104.31 ac, Harford County, Easement Donation (information/update/approval)
2. Harford Land Trust, Inc. (Monk's Creek Property), 61.21 ac, Harford County, Easement Donation (information/update/approval)

I. Board Work Plan & Governance Topics (Jim /Bill) – [6:30– 7:30]

A. Adopt minutes of March 6 BOT meeting

B. Adopt revised Standards and Practices

Draft resolution:

"WHEREAS, Maryland Environmental Trust has reviewed Land Trust Standards and Practices ("the Standards"), first published by the Land Trust Alliance in 1989, and with the most recent revision effective February 3, 2017; and,

WHEREAS, Maryland Environmental Trust agrees that the Standards are the ethical and technical guidelines for the responsible operation of a land trust;

NOW, THEREFORE, be it resolved that the Board of Trustees of the Maryland Environmental Trust (MET) hereby adopts and commits to use as guidelines the Standards and Practices (2017) for MET's operations."

C. Chairman's Report

1. Appointment of 2017 members of: Hollmann and Hughes Grants Committee; KMB Bill James and Margaret Rosch Jones Grants Committee; Clean Up and Green Up Grants Committee (information/approval)

D. Director's Report (Bill)

1. Foundation Feasibility Study (information/update)
2. Annual Plan 2017-2018 (information/update)

II. Committee Reports (verbal/handout) – [7:30– 8:15]

A. Governance & Nominating (Bill)

1. Update regarding preparation for upcoming nominations (update/information)
2. Meeting dates in April for Governance Committee and Nominating Subcommittee (update/information)
3. 2017-2018 Annual Work Plan (update/information)

B. Finance (Doris/Bill/Tanya)

1. Private Side Budget update (information/update)
2. State Budget overview and update ((information/update)

C. Easements & Stewardship (Julie/Steve/John T.)

1. Dillion Award (information/update)

D. Agriculture

1. Committee Report (information/update)

E. Other Committee Updates

III. Other Business

IV. Adjourn

The next meeting will be held on Monday, May 1, 2017.

Additional enclosure(s):

Other information available on line:

Ethics filing link – DUE on/or before 4.30.17

<https://efds.ethics.state.md.us/>